

Greater Augusta Utility District  
12 Williams Street  
Augusta, ME 04330-5225  
(207) 622-3701 (phone)  
(207) 622-4539 (fax)

Account # \_\_\_\_\_

I, \_\_\_\_\_, Owner of the establishment located at \_\_\_\_\_  
authorize all future billings as indicated below be sent to my tenant / management agency until I notify the  
District in writing that this authorization is withdrawn.

**As Owner of the above establishment, I understand that all unpaid utility bills are my responsibility, and that any unpaid bills may result in liens being placed on my property by the utility.**

As the tenant / management agency I understand that the Owner retains the right to review current and historical billing and payment records. I also understand that by signing this agreement, I am financially responsible for paying the following utility bills directly to the Utility in full and on time:

- Water
- Sewer
- Stormwater
- all of the above

Please print clearly

| Tenant/Agency's name and mailing address | Owner's name and mailing address |
|--|----------------------------------|
| Name: _____                              | _____                            |
| Mailing address: _____                   | _____                            |
| Phone _____                              | Phone _____                      |
| Tenant's signature _____                 | Owner's signature _____          |
| Date of Transfer _____                   |                                  |

If the property is tax exempt please submit a permanent tax exemption certificate and indicate the percentage of tax exemption.

I agree to notify the District when utility services are no longer required at this establishment.

A \$20.00 processing fee will be added to the first bill.

**PLEASE CONTACT THE OFFICE TO SCHEDULE A DATE FOR  
TRANSFERRING THE BILL FROM OWNER TO TENANT /  
MANAGEMENT AGENCY**